



**POLICE  
SERGEANT**

# THE COMMUNITY

The City of Reedsport, incorporated in 1919, is located on the beautiful Oregon Coast at a cross section between Highways 101 and 38 on the banks of the Umpqua River. Reedsport is an outdoor lover's paradise and is located in the heart of the Oregon Dunes National Recreation area with 17 freshwater lakes located only miles from town. Reedsport is also home to one of the largest recreational fishing ports on the Oregon Coast. This City is a prime location having one of the most significant stretches of temperate coastal dunes, and the stark, mist-shrouded views of dunes, trees, and ocean all nearby are unique and profoundly stunning.



The City of Reedsport is seeking a new Police Sergeant who exhibits the utmost integrity and ethics with excellent communication skills. The Department is currently in the process of a total remodel. The building is under contract for over three million dollars in improvements (seismic and modernization). The Sergeant will be the second in command to the Police Chief. The Department is a 24/7 full-service law enforcement agency, serving 4,311 permanent residents with strong tourism present in the summer months. The Reedsport Police Department is comprised of:

- A full-time regional dispatch and communications center for Police, Fire, Ambulance (operated locally)
- An eleven-bed municipal jail that currently houses a minimum of five parole and probation adults in custody daily.
- A private shooting range with plans for expansion.
- A successful K-9 program
- A seasonal School Resource Officer
- A no-kill animal shelter operated by volunteers.
- A volunteer program that is responsible for monitoring and enforcing Municipal Code to provide support to the Department.

# THE DEPARTMENT

The Reedsport Police Department is a full-service organization committed to traditional values of close community connection and the value of the individual employee. The Department's Patrol & Investigations Section staffing is approved for six sworn officers, one Police Corporal, one Patrol Sergeant and the Chief of Police. Sworn officers are responsible for deterring and investigating criminal complaints, maintaining traffic safety through enforcement efforts, community problem solving through community-oriented policing, strategies, code enforcement, animal control and all aspects of corrections related to jail and inmate management.



## THE POSITION

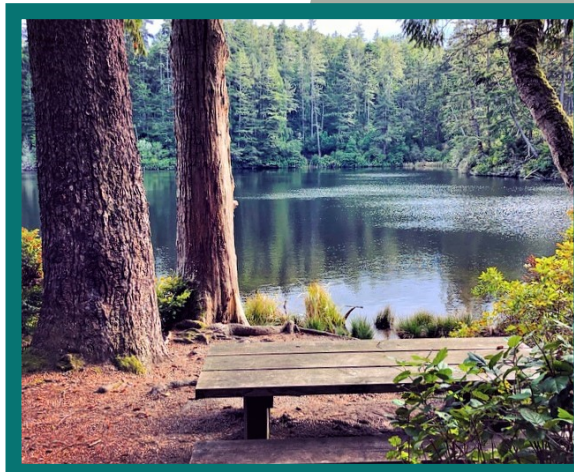
The Police Sergeant is the second in command serving as the first line supervisor, overseeing all personnel classified as officers and/or Corporal. The Sergeant supervises and monitors the daily operation of the department by planning and directing the utilization of manpower and resources available through the developing and maintaining the work schedule and department training needs. The Sergeant is responsible for assisting in the training of all supervised personnel and for conformance to standards and procedures established within the department. The incumbent is expected to perform a variety of duties related to law enforcement and crime prevention through patrol and investigation. These duties include traffic control through enforcement of City and State traffic laws, enforcement of Federal and State laws, City Ordinances, assisting with the development and implementation of department policies and procedures and assists with the creation and utilization of the department budget.



The ideal candidate will have a strong leadership presence while creating a positive and inspiring work environment and will take a hands-on approach to policies and operations. The successful candidate has the ability to evaluate the effectiveness of police operations and can institute improvements and has comprehensive and technical knowledge of modern law enforcement practices and proven techniques in management. A highly ethical, principled, and accountable law enforcement professional who has demonstrated leadership and management skills is sought.

## THE IDEAL CANDIDATE

The City of Reedsport is seeking a committed, approachable and inspiring Police Sergeant. The ideal candidate must possess excellent interpersonal skills, flawless integrity, and must be an active listener. A caring individual that has a proven track record of outstanding character and integrity and approaches day to day operations with an optimistic, can-do attitude with a focus on end results and continuous improvement is sought. An individual who will lead by example and who is highly active in the community while being easily accessible to all stakeholders and staff is essential.



## PREFERRED

- Bachelor's Degree in Law Enforcement, Criminology, Public Administration, or a related field.
- Increasingly responsible management level experience with at least four years of law enforcement experience.

## REQUIRED

- Minimum of two years of college .
- Minimum of an intermediate certificate and four years of law enforcement experience.
- Must have possession of or have the ability to obtain a valid Driver's License and must have a safe driving record.
- Candidates must be Corrections certified or have the ability to obtain certification within one year.

## COMPENSATION

The annual salary range for the Police Sergeant is \$59,171.40 to \$78,743.00 (includes 5% Advanced Certification pay). Additionally, it is anticipated the City of Reedsport will soon be conducting a salary study. Placement within this range is dependent on qualifications and experience. The City of Reedsport also provides an excellent benefits package including:

- City paid high deductible health savings account
- City paid (90%) dental, medical, vision, long-term disability.
- City paid Oregon PERS/OSRP retirement plan.
- Ten fixed holidays plus two floating holidays.
- Up to six weeks of vacation per year
- 80 hours administrative leave per year
- City paid life insurance
- Jail occupancy stipend
- Longevity pay.



## TO APPLY

If you are interested in this outstanding opportunity please apply online at:

[www.cityofreedsport.org](http://www.cityofreedsport.org)

**Filing Deadline:**

**May 2, 2023**

Following the closing date, resumes will be screened according to the qualifications outlined above. The most qualified candidates will be invited to personal interviews with the City of Reedsport. A select group of candidates will be asked to provide references once it is anticipated that they may be recommended as finalists. References will be contacted only following candidate approval. Finalist interviews will be held with the City of Reedsport. Candidates will be advised of the status of the recruitment following selection of the Police Sergeant.

If you have any questions, please do not hesitate to call Mrs. Deanna Schafer at:

(541) 271-3603