



Oregon Association Chiefs of Police

CAR CARE PROGRAM

Program Policy and Procedures

EFFECTIVE DATE: April 10, 2019

I. PURPOSE

The purpose of this program is to assist motorists whom are stopped for minor motor vehicle equipment violations. The vouchers provide a discount at participating auto parts stores and retailers. Assistance with fixing the broken or malfunctioning equipment may also be provided by employees at the participating stores.

II. POLICY

The “Oregon’s Car Care Program” exemplifies the Oregon Association Chiefs of Police commitment to helping keep our communities safe. We can show compassion and empathy for those we serve, while keeping our communities safe. We must strive to continually improve our service delivery to the public and pursue innovative approaches to gain voluntary compliance.

III. PROCEDURE

A. Vouchers received by OACP:

- a. Vouchers received by OACP from the Oregon State Police are pre-numbered and will be entered into a database by OACP. OACP will disperse vouchers to requesting police departments.

B. Vouchers received by police departments:

- a. Once vouchers have been received by your Office, you will need to confirm receipt of them to OACP by signing the “Voucher Receipt” and returning it to OACP within 3 business days.
- b. You will be responsible for the vouchers and how, when and where they are used. You will assign as you see appropriate.
- c. Qualifying Violations – Minor vehicle equipment violations including, but not limited to:

- 816.330 – Operation without required lighting equipment
- 816.300 – Operate with nonstandard lighting equipment

- 815.215 – Failure to have windshield wipers
- 815.185 – Operation without proper fenders or mudguards
- 815.020 – Operation of unsafe vehicle
- 815.235 – Operation without rearview mirror
- 811.507 – Operating motor vehicle while using a mobile electronic device

d. How the voucher is offered:

i. Officers will explain to the qualifying motorists that their policy agency is participating in the “Oregon’s Car Care Program” partnership to assist motorists that are stopped for minor motor vehicle equipment violations. The intent of the program is to improve highway safety and help individuals and families comply with the law.

ii. A voucher is issued that will provide a discount at a participating location to purchase the item(s) needed to fix the violation. Officers will then direct the qualifying motorist to visit the website printed on the voucher to find a participating business.

e. After a voucher is issued to a qualifying motorist Officers need to note the following:

- Voucher number
- Date provided
- Driver Information
- License plate of car
- Equipment in need of repair, e.g. – headlight

IV. RULES

A. Officers should make every effort to distribute “Oregon’s Car Care Program” vouchers to qualifying motorists.

a. Who **is** and **is not** offered a voucher:

i. Except as outlined below, vouchers should be offered to **ALL** motorists stopped for a qualifying violation listed above or any other similar minor motor vehicle equipment violation. Officers **shall not** use their personal judgment to determine if a motorist is financially in need or deserving of the voucher.

ii. Vouchers **shall not** be used for personal gain or knowingly provided to the following persons:

- Officers’ immediate family

a. Immediate family is defined as spouse, domestic partner, children, father, mother, brother, sister, step-children, grandchildren, brother-in-law, and sister-in-law.

- Other agency employees or members of their immediate family.

B. If a member of the public comes into your office and asks for a discount voucher, claiming to have a minor motor vehicle equipment issue, e.g. headlight out:

a. It is at the police agencies discretion if they want to leave any vouchers secured at the office for such situations.

i. If a sworn member is available they need to confirm the equipment issue stated and if it qualifies, provide a voucher.

ii. When issuing an office voucher, please note the following information:

- Voucher number
- Date provided
- Driver Information
- License plate of car
- Equipment in need of repair, e.g. – headlight